



About Me

I am a Bachelor's degree graduate majoring in Information Systems from Gunadarma University lives in South Jakarta. I am a perfectionist who always works hard, carefully, diligently until getting perfect results.



Contact



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Skills

- HTML
- Ms.Excel
- Ms.Word
- JAVANETBEANS
- Power Point



Language

- English
- Indonesia

MUHAMMAD RAIHAN WIBAWA



Education

(2024)

GUNADARMA UNIVERSITY

(S1) INFORMATION SYSTEMS

2.98 / 4.00



Experience

(2018-2020)

HUMAN RESOURCES RECRUITER

PT.Rapid Teknologi Indonesia

- Analyzing and understanding job specifications
- Actively headhunting through job portal
- Interviewing and assessing candidates by phone and matching them with the vacancies at companies
- Provide technical test (IT)
- Arranging interview schedule for candidates
- Salary negotiation with candidates
- Ensure candidates suitable with requirements
- Building and maintaining relationships with candidates
- Handling end to end recruitment process from planning, sourcing, selection, and on boarding of all level

(Oktober 2024 - Present) **Freelance**

TECH RECRUITER (IT)

XYZ GOAT

- Actively headhunting through job portal
- Interviewing and assessing candidates by phone and matching them with the vacancies at client companies
- Ensure candidates suitable with user requirements
- Building and maintaining relationships with user and candidates