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About Me

A fresh graduate from psychology major passionate about the human resource field through an internship experience, I have acquired HR skills such as employee relations, recruitment, and people development. Also, I find myself participating in organizations, volunteering for research, and leading projects. These experiences have not only developed my knowledge, but also my creativity in problem-solving, communication, leadership, and analytical skills.

Experience

Freelance Recruiter at MyRobin & Biro Psikologi Fokus Talenta Kembang Potensi

Freelance Recruiter (July 2024 - Now)

Outline (MyRobin) : Conducting mass hiring recruitment with client logistic and fintech company

Key Responsibility:

- Responsible for handling end-to-end hiring candidates for all positions
- Alignment with user to identify staffing needs, job requirements, and desired candidate profiles
- Mass hiring mitra rider and driver for campaign double date, pay date and other holiday celebrations

Outline (Biro Psikologi Fokus Talenta Kembang Potensi) : Conducting recruitment processes with client Djarum Foundation (Djarum Beasiswa plus)

Key Responsibility:

- Conducting recruitment process for djarum beasiswa plus
- Conduction group assessment test for recruitment process
- Conducting interviews using various reliable and selection methods to filter candidates accurately

PT Borwita Citra Prima

Internship – HRBP (January – July 2024)

Outline : Conducting recruitment processes, handling employee relations, and collaborating with all stakeholders to achieve business goals for each department.

Key Responsibility:

- Maintain employee selection, orientation, on/offboarding, transfers within the company, and ensure all the process are aligning with the applied regulation
- Involved in end-to-end recruitment process
- Conducting recruitment with Service Level Agreement (SLA) 0 day vacancy
- Compile employees' data and making report
- Reporting and analyzing attrition
- Coordinate with Outsourcing PIC regarding fulfillment, employee movement, compensation and benefits, and attendance
- Screening and sourcing candidates that match with the company needs and culture

- Conducting thorough employee interviews and engaging in collaborative discussions with colleagues and stakeholders to assess outcomes comprehensively
- Coordinate onboarding & offboarding session

Achievement : Got score 95/100 from Branch Operational Assessment Tools (BOAT)

PT Teknovo Industri Digital

Internship - Human Resources

(August – December 2023)

Outline : Conducting recruitment proses, maintenance employee policy, and administration task

Key Responsibility :

- Developing the recruitment process by creating job advertisements, reviewing CV, coordinating interviews, and assisting with HR-related projects and initiatives
- Assist in the preparation and processing of HR-related documents, such as employment contracts and payroll information
- Maintain and manage the attendance and leave management system, compile reports on attendance, performance, and other HR-related reports
- Writing engaging and informative articles and also supporting the implementation of HR policies and procedures

Achievement : Development recruitment cycle to 0 days vacancy

Practicum Psychology Assistant

Practicum Assistant

(February – December 2023)

Outline : Assisting lecturers in teaching and evaluation for psychology students

Key Responsibility :

- Manage the practice schedule, accommodate smoothness practicum BEI/AI interview, psychological intelligence test (SPM, CFIT, WAIS, BINET, IST) and personality test (16 PF, EPPS, SSCT, Kraepelin, BAI, BDI, PAPIKOSTIK, DISC) for 12+ students
- Teaching the administration of test tools to 34+ practicum students
- Analysis, input, and recap of the practicum results

Achievement : Got performance index 3,9/4.0

Roote Trails

Internship – HR Intern

(January – April 2023)

Outline : Conducting an analysis of all employee needs to create a training program that can achieve business goals

Key Responsibility :

- Perform talent personal development interview & analyze talent's skill
- Created the plan and organize internal gatherings.
- Perform monthly talent assessment for all employee
- Responsible to looking for conflict resolution in division
- Interview candidates in-person for a wide range of roles (junior and senior)
- Reporting the progress of human resource on a weekly and monthly basis

Achievement : Arranged 3 training programs for all employees

Education

UIN Sunan Kalijaga

(September 2020 – November 2024)

Undergraduate in Psychology, 3.72/4.00

- Awardee of Beasiswa Lazismu 2023/2024
- Awardee of Djarum Beasiswa Plus 2022/2023
- Awardee of Beasiswa Baznas 2021
- Honored as Outstanding Student of 2023

Organizational Experience

Kejar Mimpi

Staff – Human Resource Department

(November 2022-January 2024)

- Creating KPI for 4 departments every month
- Designing bonding program every month
- Arranging recruitment process for new member

HIMA Psikologi

Head of Department – Interest and Talent

(February 2022-December 2022)

- Initiating telegram grub for "achievement house" for informing of competition and scholarships for psychology students at UIN Sunan Kalijaga
- Authorizes essay mentoring activities
- Vice chairman of the 2022 psychology competition

Patahkan Sekat

Staff - Volunteer Resources Departments

(July 2021- September 2022)

- Drafting each month as a volunteer evaluation
- Designing upgrading activities to enhance the skills of every department
- Arranging the event recruitment process to break the stigma and getting 40 event staff

Achievement

- 4Th Place of Design Intervention - Psychedelic 2023 (Universitas Udayana)
- 1st Winner of Psy-Intervention - Kompetisi Ilmiah Mahasiswa Psikologi Islam-IV (2023)
- Top 10 of Essay Competition Regional Semarang - Djarum Beasiswa plus
- 1st Winner of Design Intervention Competition – Psychology Fair 2023 (Universitas Katolik Widya Mandala)
- 1st Winner of Design Intervention Competition – Psychoria 2022 (UGM)
- 1st Winner of Psy-Intervention - Kompetisi Ilmiah Mahasiswa Psikologi Islam-III (2022)
- 2nd Runner up of Essay Competition – Festival Psikologi 2022 (UIN Sunan Kalijaga)
- Top 10 of Design Intervention Competition – Psychology Fair 2022 (Universitas Katolik Widya Mandala)
- 1st Winner of Essay Competition - GENRE GENIUS Vol. 4 2021 (Universitas Negeri Jakarta)
- 5th Place Design Intervention – Psychoria 2021 (UGM)
- 3rd Runner Up of Essay Competition – Indonesian Nurse Student Friendly Match 2021 (Universitas Muhammadiyah Purwokerto)

- 1st Winner of Essay Competition 2021 (Universitas Kristen Satya Wacana)